

ARRIVAL GUIDE FOR FIRST-YEAR STUDENTS

ARRIVAL

- You will need to notify us about entering Russia **10 days before your arrival** in an email to int.students@itmo.ru; in this email, you can also request a place in a dorm (if required); and if you have a student visa, please attach a copy of it to the same email:
 - Await a reply with the rules for entering the country and details about settling into the dorm (if applicable);
 - Prepare the required documents for the dormitory check-in.
- Receive the migration card at border control (not applicable for Belarusian citizens), check if all data is correct, the purpose of entry must be "studies".
- Obtain a medical insurance policy. If you have any questions on the matter, just email us at int.students@itmo.ru.

MIGRATION REGISTRATION

- **If you are staying in a dormitory**
 - Move into the dormitory on the agreed day and time, sign a contract for accommodation;
 - Within 3 business days from the day of your arrival, submit the following documents to the university's Migration Services Office (Lomonosova St. 9, room 2139d, omu@itmo.ru, +7 (812) 480-09-17):
 - Passport;
 - Migration card (not applicable for Belarusian citizens);
 - Current registration (for students staying at hotels/hostels/private residences before moving into a dorm).
- **If you are staying at a private apartment**, please contact the owner of the apartment and request their help to obtain your migration registration:
 - Receive the original copy of your migration registration and send a scan/photo to omu@itmo.ru within 7 days from the date of entering Russia.

Mandatory state procedures

- Foreign citizens arriving to Russia for a stay over 90 days must undergo a medical examination, as well as provide fingerprints and biometric photographs (we recommend undergoing these procedures as soon as your registration is made).

OTHER IMPORTANT MATTERS TO TAKE CARE OF ON THE FIRST DAYS

Quota-based students

Bring the original copy of your certificate of previous education (Lomonosova St. 9, room 2139e, int.students@itmo.ru).

Self-paid students

Provide the original copy of your contract for the provision of paid educational services (Lomonosova St. 9, room 2139b, int.students@itmo.ru).

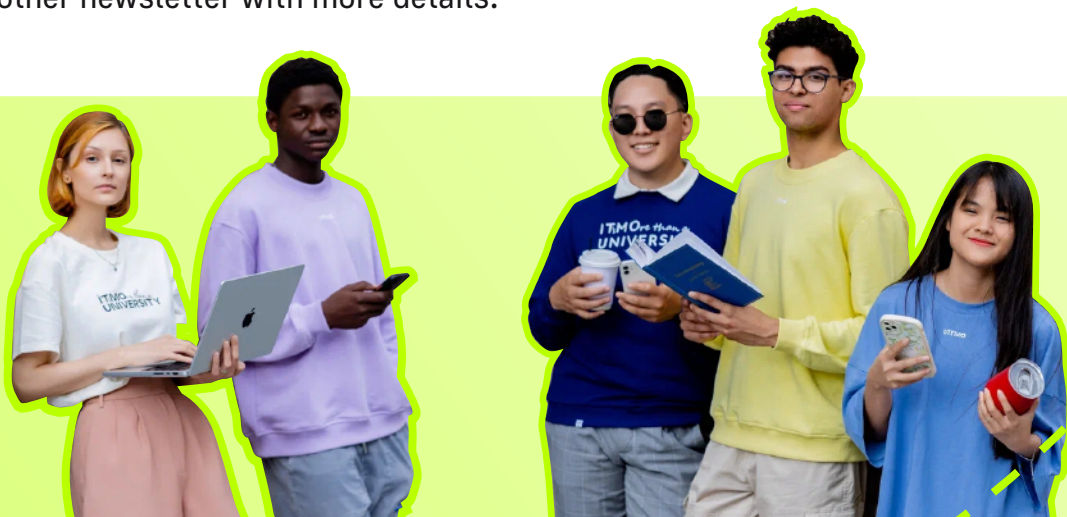
Send a copy of your obtained health insurance policy to int.students@itmo.ru

Get your student ID

For Foundation Program students – Lomonosova St. 9, room 2139e, for other students – Student Services Office, Lomonosova St. 9, room 1400.

Get your campus card

Check the procedure depending on your level of education, you will receive another newsletter with more details.



FOR OTHER QUESTIONS

If you have any questions about your classes, disciplines, schedule, and curriculum, you can contact the Student Services Office:

Lomonosova St. 9, room 1400, so@itmo.ru, +7 (812) 480-90-00.

For any issues related to quotas, contracts for paid educational services, change of passport, citizenship, and other specific issues of a foreign citizen, you can contact the International Students Learning and Support Center:

Lomonosova St. 9, room 2139b, int.students@itmo.ru, +7 (812) 480-09-12.

For any questions related to migration documents, as well as to inform about crossing the border or being in another city/hotel/hospital and for other specific migration questions reach out to the Migration Services Office:

Lomonosova St. 9, room 2139d, omu@itmo.ru, +7 (812) 480-09-17.